



**HINDUSTAN STEELWORKS CONSTRUCTION LIMITED**  
**RTI DEPARTMENT KOLKATA**

**ORGANIZATIONAL STRUCTURE & IMPLEMENTATION OF RTI ACT, 2005.**

**ORGANIZATIONAL STRUCTURE OF RTI CELL IN HSCL**

**1. Chief Public Information Officer :**

Shri S. Chakraborty  
Chief Finance Manager,  
Hindustan Steelworks Construction Ltd.  
5/1, Commissariat Road,  
Hastings, Kolkata – 700 022.

**2. Assistant Public Information Officer :**

Sl.No	Name of the officer	Designation	Unit/ jurisdiction
1.	Shri D. Basu	Sr Proj Engg / A.P.I.O.	Kolkata Project/ Sikkim
2.	Shri T Bhaumik	Head (Proj)/ A.P.I.O.	Tripura
3.	Shri S. Karmakar	Dy. Head (Proj) I/c / A.P.I.O.	Durgapur/Burnpur/Chittaranjan
4.	Shri Kaushik Anand Mohanty	Head (Proj) / A.P.I.O.	Bhubaneswar / Duburi
5.	Shri R. L. Panda	Executive(Pers)/ A.P.I.O.	Bokaro / Kahalgoan
6.	Shri N. Chandra Sekhar	Sr. Executive(Pers) / A.P.I.O.	Bhilai
7.	Shri Y V Bhagwat	Dy. Head(Proj) / A.P.I.O.	Rourkela
8.	Shri G.S.N. Murty	Sr. Executive ( Law) / A.P.I.O.	Vizag
9.	Shri Ziaul Hassan	Advisor(Tech) /APIO	Lucknow/Varanasi/Vindhyachal/
10.	Shri Ashok Kumar	Sr. P.E (I/c) / A.P.I.O.	Sagar ( M.P)
11.	Shri S. K.Verma	Head (Proj) / A.P.I.O.	Patna / Hajipur
12.	Shri B.Jaiswal	Head (Proj) / APIO	Ranchi
13.	Shri B. Jaiswal	Head (Proj)/ A.P.I.O.	Deoghaar
14.	Col. V.K.Tyagi	Group Head (Proj)/ A.P.I.O.	Bangalore / Gulbarga / Hubli
15.	R Manoharan	Asst Head(Proj)/APIO	Chennai
16.	Shri A.Laha	Head(Proj) / A.P.I.O.	Mumbai / Ahmedabad
17.	Shri Ashok Kumar Popli	Head (Proj)I/c / A.P.I.O.	New Delhi/Chandigarh/Rajasthan
18.	Shri J L Bakshi	Head(Proj)/ APIO	Uttarakhand
19.	Col. H D Sharma	Head(Proj)/APIO	Guwahati
20.	Shri D K Chakraborty	Advisor(Tech)/APIO	Meghalaya

21.	Shri U P Mishra	Head(Proj) / APIO	Tejpur/ Yupia
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**3. The First Appellate Authority:**

Shri Moyukh Bhaduri,  
Chairman –cum-Managing Director,  
Hindustan Steelworks Construction Ltd.  
5/1, Commissariat Road,  
Hastings, Kolkata – 700 022.

**4. Second Appellate Authority :**

Shri Vijai Sharma  
The Chief Information Commissioner,  
Room No. 306, II - Floor,  
August Kranti Bhavan,  
Bhikaji Cama Place,  
New Delhi – 110 066.

**5. Transparency Officer :**

Shri S. Chakraborty,  
Chief Finance Manager  
Hindustan Steelworks Construction Ltd.  
5/1, Commissariat Road,  
Hastings, Kolkata– 700 022.

Citizen of India desirous of seeking information under RTI Act, 2005 relating to our organization may submit their application to any of the above CPIO/APIO as per their location convenience or can E-mail us at [rti @ hscl.co.in](mailto:rti@hscl.co.in).

## **THE PARTICULARS OF ORGANIZATION FUNCTIONS AND DUTIES.**

### **Manual (i) of Section 4(b) of the Right to Information Act, 2005:-**

**H**industan Steelworks Construction Limited (HSCL) is a Government of India Undertaking under the Ministry of Steel incorporated in the year 1964, wholly owned by the Government. This Company is carrying out execution of construction projects in different parts of the country in Steel, Power and Infrastructure Sectors. Till 31.03.2014, the Company has executed about Rs.6623 Crore worth of orders in the Steel Sector since inception. The turn over achieved by the Company in the year 2013-14 was Rs.1410.21 Crore. The Company has establishments in Steel Plants at Bokaro, Bhilai, Vizag, Durgapur and Rourkela. Apart from Steel Sector, the Company is also executing projects in Power Sector, Roads, Bridges, School and other infrastructure work in various States. The present manpower strength consisting of on roll employees, ex- employees, contractual employees and employees deployed through agency of the Company as on 01.06.2015 is 1270 consisting of executives 726, non- executives 292 and workers 252.

The Head Office and Registered Office of the Company are located at Kolkata as follows:-

**Registered Office:** P-34A, Gariahat Road (South),  
Kolkata-700 031  
Phone No. (033) 24737546  
Fax No. 033-24737546

**Head Office:** 5/1, Commissariat Road, Hastings,  
Kolkata-700 022  
Phone No. (033) 2223-2306/0877/0856/0875  
Fax No. 033-2223-0663/2307/2343.

**Corporate Office:** NCR Corporate Centre  
Core-IV, 2<sup>nd</sup> Floor, Scope Minar,  
Laxmi Nagar, District Centre,  
New Delhi – 110 092  
Phone No. 011-22437593 / 94/95

The Company is headed by the Chairman-cum-Managing Director, **Shri Moyukh Bhaduri**  
The names of Board of Directors are as follows:

1. **Shri Moyukh Bhaduri**  
Chairman-cum-Managing Director,  
Hindustan Steelworks Construction Ltd  
Kolkata

CMD

- |  |  |
|--|--|
| 2. <b>Shri R.K. Mitra</b><br>Hindustan Steelworks Construction Ltd.<br>Kolkata.            | Full-time<br>Director Finance                  |
| 3. <b>Shri Sunil Barthwal</b><br>Jt. Secretary to the Govt. of India,<br>Ministry of Steel | Part-time Official<br>(Govt. Nominee) Director |
| 4. <b>Shri A. K. Pandey</b><br>Independent Director  | Part-time Non Official<br>Director             |

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**Manual against Item (ii) the powers and duties of officers and employees:-**

**Power:**

The details of the powers delegated to different levels of executives are enclosed herewith.

**Duties:**

Employees – Executives

Executives of technical cadre are engaged in marketing and getting works, execution as per contract, supervision and finalization of contracts.

Executives in non-technical cadre are engaged in managing the affairs of human resources, Industrial Relations, legal matters, Material Management, Vigilance, Finance including Provident Fund and Gratuity Account of the employees.

Employees - Non-executives: Technical & Non-Technical

These categories of employees which include Technical And Non-Technical are engaged in doing supervisory jobs as well as carry out assistance to the executives in Performing their duties and are doing supportive role.

Employees – Workers:

These categories of employees are engaged in operation and maintenance of various construction equipments of the Company. They are also utilized for carrying out any departmental works or any other works which are labour oriented as per requirement.

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## **Manual against Item (iii) of Section 4(b) of the Right to Information Act, 2005:-**

Our Organization being a Government of India Undertaking, any decision on the policy matters relating to the Company is put up to the Board and is formulated after its approval.

For day to day functioning and business activities, the Head of the Organization i.e. Chairman-cum-Managing Director, is empowered for taking decisions as well as delegating certain authorities to down below executives for taking decision at different levels. To enable such delegated decision making authorities to take decisions, the inputs are furnished by the dealing officers of concerned departments duly vouched by Finance representatives wherever there is Finance involvement.

In our Organization the delegation of authority has been given up to the level of Assistant General Manager, and the Executives below that level i.e. from Assistant Manager, Deputy Manager, Manager and Senior Manager, mainly fall in the channels of supervision giving supportive role in carrying out the Company's business and assisting the delegated authority to take any decision for its smooth functioning. The accountability rests with all the Supervisors and Executives who are responsible for carrying out the particular assignment including the decision making executives at various levels.

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## **Manual (iv) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

1. OBJECTIVES: To continue to be an operationally profit making organization. Diversify into new areas of profitable activities. Upgrade the quality & skill of the employees on the basis of identified training needs.
2. ACHIEVE HIGH LEVELS OF SAFETY STANDARDS: Take measures for affecting all round economy by judicious cost control. Take appropriate steps for realizing Company's goal.

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## **Manual (v) of Section 4(b) of the Right to Information Act, 2005:-**

HSCL Works Manual 2004 is available at HSCL Web site, under head of RTI.

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**Manual (vi) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

1. Records pertaining to Personnel and Administration including personal records of employees.
2. Records pertaining to Finance and Accounts.
3. Records pertaining to Marketing and Contract.
4. Records pertaining to Legal matters and Arbitration

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**Manual (vii) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

The particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the Formulation of its policy or implementation therefore: - NIL

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**Manual (viii) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

**BOARDS/COMMITTEES:**

a) HSCL EMPLOYEES PROVIDENT FUND TRUST BOARD CONSISTING OF:

- |  |             |
|--|-------------|
| 1. Shri Moyukh Bhaduri – Chairman          | Chairperson |
| 2. Shri Barun Chowdhury - D.G.M (Fin)      | Member      |
| 3. Shri S. P. Sharma - Manager (Pers.)     | Member      |
| 4. Shri B.K. Singh – Dy. Manager (Stores)  | Member      |
| 5. Shri Satendra Singh, MEO Bokaro         | Member      |
| 6. Shri B.K. Jena – Peon, Vizag            | Member      |
| 7. Shri P. K. Acharjee, Sr. Helper, Bhilai | Member      |
| 8. Shri Payhari Singh, O S, Bhilai         | Member      |

**b) HSCL EMPLOYEES GRATUITY TRUST BOARD CONSISTING OF FOLLOWING MEMBERS:**

- |  |             |
|--|-------------|
| 1. Shri H. Samaddar - D.G.M (Marketing & Contract) | Chairperson |
| 2. Shri Barun Chowdhury - D.G.M (Fin)              | Member      |
| 3. Shri S. P. Sharma - Manager (Pers)              | Member      |
| 4. Shri Abhik Chakraborty – DGM (Marketing)        | Member      |

**c) RAJ BHASHA IMPLEMENTATION COMMITTEE CONSISTING OF: -**

- |  |             |
|--|-------------|
| 1. Shri Moyukh Bhaduri – CMD             | Chairperson |
| 2. Shri R. K. Mitra D(Fin)               | Member      |
| 3. Shri Tapan Kumar Mazumdar Head (P&A)  | Member      |
| 4. Shri D.C. Banerjee Advisor (M&C)      | Member      |
| 5. Shri M. K. Ray Head (Proj) HO         | Member      |
| 6. Shri P. C. Gupta C.S                  | Member      |
| 5. Shri Phagu Singh – Consultant (Pers). | Member      |

**COMPLAINT COMMITTEE TO ENQUIRE INTO ANY COMPLAINT OF SEXUAL HARASSMENT OF WORKING WOMEN EMPLOYEES AS UNDER:**

**FOR BOKARO UNIT:**

- |  |             |
|--|-------------|
| 1. Ms Rima Chaturvedi - Asst. Executive (Pers) | Chairperson |
| 2. Smt. Anju Devi - Executive Assistant,       | Member      |
| 3. Shri R.R.Tiwari - Executive (P & IR),       | Member      |

**FOR BHILAI UNIT:**

- |   |             |
|---|-------------|
| 1. Smt. A.Padmavati - Dy.Manager (Admin)    | Chairperson |
| 2. Ms. Padma Rani Koppa - Executive (Fin),  | Member      |
| 3. Shri K.R.Turkane - Dy. Manager (Admin.), | Member      |

## FOR OTHER UNITS & HEAD OFFICE

- |   |             |
|---|-------------|
| 1. Smt. Tuma Banerjee – Sr. Officer (HR & Admin) H.O. | Chairperson |
| 2. Shri A. S. Nigam - Sr. Executive (P & A) H.O.      | Member      |
| 3. Ms Purnita Palit - Executive (H R) H.O.            | Member      |

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### **Manual (ix) of section 4 (1) (b) of the Right to Information Act, 2005:-**

Directory of senior executives of Corporate Office and Direct Reporting Officers of the company are given below:-

<b>Sl No.</b>	<b>Name</b>	<b>Designation</b>	<b>Telephone No.</b>	<b>Address of Offices</b>
S/Shri				
1.	Moyukh Bhaduri	CMD	033-22230877	5/1 Commissariat Road, Hastings Kolkata – 700 022.
2.	R. K. Mitra	D(Fin)	033-22232343	- do -
3.	T.K. Mazumdar	Head (P&A)	033-22237118	- do -
4.	D. C. Banerjee	Advisor (M&C)	033-22233383	- do -
5.	M. K. Ray	Head (Proj) HO	033-22232306	- do -
6.	P.C.Gupta	C.S	9903319074	- do -
7.	S. Sanyal	Head (BD)	9903371572	- do -
8.	S. Ambastha	C.V.O	033-24737546	P-34A, Gariahat Road (S), Kolkata-700 031
09.	Ziaul Hassan	Advisor(Tech)	0542-2315058	44/3, High Kasbeer Nagar, Durgakund, Varanasi – 231 005
10.	A.Lahiri	Group Head (Proj)	0788-2223878	Nirman Bhawan, Bhilai- 490 001
11.	S Karmakar	Dy.Head (Proj)I/c	0343-2582772	NearOldCourt,G.T.Road, Durgapur, Dist: Burdwan, (W.B. – 713203)
12.	K. K. Gangopadhyay	Head (Proj)	06542-240015	PO: Bokaro Steel City, Jharkhand Bokaro – 827 001.
13.	Ashok Kumar Popli	Head (Proj)I/c	011-22437593	Core- IV, 2 <sup>nd</sup> Floor, SCOPE Minar Laxmi Nagar District Centre New Delhi – 110 092
14.	K.N.Dubey	Head (Proj)	0891-2518294	Admn Bldg, Vizag Steel Plant Vizag : 530031
15.	B. Jaiswal	Head (Proj)	0651-2413055	E5&E6 Shyamali Colony, Doranda Ranchi – 834002, Jharkhand
16.	Col. V.K.Tyagi	Group Head (Proj)	080-25588982	NSC Bose Bldg. (15 <sup>th</sup> Floor) 12,M.G.Road, Bangalore– 560 001.



17.	T Bhaumik	Head (Proj)	0381-2328079	Banik Kutir, Shankar Chowmuhini, Agartala – 799 006.
18.	S.K.Verma	Head (Proj)	0612-2223906	Land Development Bank Building, 3rd Floor, Budh Marg, Patna- 800 001
19.	A. Laha	Head (Proj)	022-24934813	Ready money Terrace (3rd Floor), 167, Dr. Annie Besant Road, Worli Naka (Maharashtra) Mumbai – 400 018
20.	T. K. Ganguly	Advisor	033- 24236034	P 34-A, Gariahat Road (South), Kolkata – 700 031.
21.	S K Gulati	Advisor	09997719900	198/5/1, Rajpur Road Dehradun- 248 009
22.	Ziaul Hassan	Advisor (Tech)	0522- 2991587	3/17, 1 <sup>st</sup> Floor, Vijay Khand Gomti Nagar, Lucknow Uttar Pradesh- 226 010

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**Manual (x) of Section 4 (1) (b) of the Right to Information, Act 2005:-**

**AVERAGE MONTHLY SALARY OF EMPLOYEES**

Deputy General Manager -	Rs.47, 000.00
Asst General Manager -	Rs.46, 000.00
Senior Manager -	Rs.44, 000.00
Manager -	Rs.38, 000.00
Dy. Manager -	Rs.33, 000.00
Asst. Manager -	Rs.27, 000.00
Supervisory Staff -	Rs.23, 000.00
Workers -	Rs.20, 000.00

**Manual (xi) of Section 4 (1) (b) of the Right to Information, Act 2005:-**

Financial Target as per MOU for the year 2014- 2015:-

**PARTICULARS 2014 – 2015**

Sl.No	Evaluation Criteria	Unit	B.E 2014- 2015
1	Static / Financial Parameters (40%)		
1.1	Sales Turnover	Rupees in Crore	1450.00
1.2	Gross Operating Margin	“	105.00
1.3	Net Profit	“	(09.00)
1.4	Cash Generation from Operation	“	32.63
1.5	Working Capital / Turnover	“	(0.92)
1.6	Net Worth	“	(1426.97)
1.7	Debtors Turnover Ratio		0.49

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**Manual (xii) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes: - NIL.

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**Manual (xiii) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

Particulars of recipients of concessions Permits or authorizations granted by it: - NIL

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### **Manual (xiv) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

Details in respect of the information, available to or held by it, reduced in an electronic form:

- 1) Employees Data.
- 2) Provident Fund Account of Employees.
- 3) Salary sheets of Employees.
- 4) Application for gratuity.
- 5) Permanent Withdrawal.

### **Manual (xv) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

Citizen can approach the following nominated Chief Information officer/Assistant Public Information Officer on working day during office hours mentioned against each :-

S.No.	Name of CPIO/APIO, address & Telephone No.	Meeting Time
1.	<b>Sri S. Chakraborty, Chief Finance Manager/ CPIO</b> Hindustan Steelworks Construction Ltd. 5/1, Commissariat Road, Hastings, Kolkata -700 022.:	Mon day to Fri day-10 AM to 6.30 PM Except Lunch break 2 .00 PM to 2.30 PM)
2.	<b>Shri D. Basu, Senior Project Engineer / APIO</b> Hindustan Steelworks Construction Ltd. P34-A, Gariahat Road (South), Kolkata-700 031 Phone No. (033) 2423-6034.	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
3.	<b>Shri T Bhaumik, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd. Banik Kutir, Sankar Chowmuhani, Krishnanagar, Agartala, West Tripura 799 001. Phone- 0381-2328079	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
4.	<b>Shri S. Karmakar, Dy. Head (Projects) I/c / APIO</b> Hindustan Steelworks Construction Ltd. Near Old Court, G.T.Road, Durgapur, Burdwan (W.B) – 713 203, Phone: - 0343-2582772	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
5.	<b>Shri Kaushik Anand Mohanty, Head (Projects) / APIO</b> Hindustan Steelworks Construction Ltd. N-1/207, IRC Village, Nayapalli Bhubaneswar, Odisha – 751 015 Phone: - 0674-2554895	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
6.	<b>Shri Y.V.Bhagwat, Dy. Head (Proj)/ APIO,</b> Hindustan Steelworks Construction Ltd. Rourkela Steel Plant, Distt. Sundargarh, Rourkela – 769 011, Odisha. Ph : (0661) – 2522325.	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)

7.	<b>Shri R. L. Panda, Executive (Pers) / APIO</b> Hindustan Steelworks Construction Ltd. P.O. Bokaro Steel City, Bokaro-827 001. Jharkhand, Ph: (06542) 240015/240138.	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
8.	<b>Shri N.Chandra Sekhar, Sr. Executive (Pers)/APIO</b> Hindustan Steelworks Construction Ltd. Nirman Bhawan, Dist. Durg (Chhatisgarh), Ph: (0788) 2223878	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
9.	<b>Shri G.S.N.Murty, Sr. Execitive (Law) / APIO</b> Hindustan Steelworks Construction Ltd. Admn. Building, P.O. Visakhapatnam Steel Plant, Visakhapatnam – 530 031, Ph: (0891) 2518294/ 2708083	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
10.	<b>Shri Ziaul Hassan, Advisor(Tech)/APIO,</b> Hindustan Steelworks Construction Ltd. 3/17, 1st Floor, Vijay Khand, Gomti Nagar, Lucknow (U.P) – Phone – 0522-2991587	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
11.	<b>Shri Ashok Kumar, Sr. P.E (I/c)/ APIO,</b> Hindustan Steelworks Construction Ltd. Dr. Hari Singh Gour Vishwa Vidyalaya, Sagar, M.P. Ph: 07582-265008	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
12.	<b>Shri Ziaul Hassan, Advisor(Tech)/APIO</b> Hindustan Steelworks Construction Ltd. 44/3, High Kasbeer Nagar, Durgakund, Varanasi – 231 005 Ph: (0542) 2315058.	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM [ When in Station ]
13.	<b>Shri S.K.Verma, Head (Projects)/APIO</b> Hindustan Steelworks Construction Ltd. Land Development Bank Building, 3rd Floor, Budh Marg, Patna, Bihar – 800 001 Ph : ( 0612) 2223906/2226748	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
14.	<b>Shri B. Jaiswal, Head (Projects)/APIO</b> Hindustan Steelworks Construction Ltd. E5 & E6 Shyamali Colony, Doranda, Ranchi – 834 002 Ph : (0651) 2413055	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
15.	<b>Col. V.K.Tyagi, Group Head Projects (Karnataka) / APIO</b> Hindustan Steelworks Construction Ltd. NSC Bose Building (15, M G Road, Bangalore-560 001. Ph: (080) 25588982/ 25588723	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
16.	<b>Shri R Manoharan, Asst Head (Proj)/ APIO</b> Hindustan Steelworks Construction Ltd. Module No. 24, Garment Complex, G- 1 Block, Sidco Industrial Estate, Guindy, Chennai – 600 032 Ph: 044 – 22500353/22500950	Mon day to Fri day-9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)

17.	<b>Shri A. Laha, Head (Projects) / APIO,</b> Hindustan Steelworks Construction Ltd. Ready money Terrace (3rd Floor), 167, Dr. Annie Besant Road, Worli Naka (Maharashtra) Mumbai – 400 018 Ph: 022-24934813	Mon day to Fri day–9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
18.	<b>Sri Ashok Kumar Popli, Head (Projects) I/c / APIO.</b> Hindustan Steelworks Construction Ltd. Core-IV, 2 <sup>nd</sup> Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi- 110 092 Ph: (011) 22437593/22437594.	Mon day to Fri day–9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
19.	<b>Shri J L Bakshi, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd 198/5/1, Rajpur Road, Dehradun- 248 009 Ph: 09639606450	Mon day to Fri day–9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
20.	<b>Col. H D Sharma, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd H/O Khangendra Nath, Pragiyotish Nagar Assam Engineering College Road, Jalukbari Guwahati- 781 014 Ph: 08811079327	Mon day to Fri day–9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
21.	<b>Shri D K Chakraborty, Advisor(Tech) / APIO</b> Hindustan Steelworks Construction Ltd H/O Khangendra Nath, Pragiyotish Nagar Assam Engineering College Road, Jalukbari Guwahati- 781 014 Ph: 08811086252	Mon day to Fri day–9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)
22.	<b>Shri U P Mishra, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd H/O Khangendra Nath, Pragiyotish Nagar Assam Engineering College Road, Jalukbari Guwahati- 781 014 Ph: 09431555389	Mon day to Fri day–9.30 AM to 5.30 PM Except Lunch break 1.00 PM to 1.30 PM)Saturday -9 .30 AM to 1.00 PM)

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## **Manual (xvi) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

The names, designation and other particulars of the Public Information Officers are given below:-

Sl.No.	Name of CPIO/APIO, address & Telephone No.
1.	<b>Shri S. Chakraborty, Chief Finance Manager / CPIO</b> Hindustan Steelworks Construction Ltd. 5/1, Commissariat Road, Hastings, Kolkata – 700 022.
2.	<b>Shri D. Basu, Sr Project Engineer, Kolkata Project / APIO</b> Hindustan Steelworks Construction Ltd. P 34-A, Gariahat Road (South), Kolkata–700 031 Phone No. (033) 24236034.
3.	<b>Shri T Bhaumik, Head (Proj)/ APIO</b> Hindustan Steelworks Construction Ltd. Banik Kutir, Sankar Chowmuhani, Krishnanagar, Agartala, West Tripura 799 001. Phone- 0381-2328079
4.	<b>Shri S Karmakar, Dy Head Projects(I/c) / APIO</b> Hindustan Steelworks Construction Ltd. Near Old Court, G.T.Road, Durgapur, Burdwan (W.B) – 713 203, Phone: - 0343-2582772
5.	<b>Shri Kaushik Anand Mohanty, Head (Projects) / APIO</b> Hindustan Steelworks Construction Ltd. N-1/207, IRC Village, Nayapalli Bhubaneswar, Orissa – 751 014 Phone: - 0674-2554895
6.	<b>Shri Y V Bhagwat, Dy Head(Proj) / APIO,</b> Hindustan Steelworks Construction Ltd. Rourkela Steel Plant, Distt. Sundargarh, Rourkela – 769011, Orissa. Ph : (0661) – 2522325.
7.	<b>Shri R. L. Panda, Executive (Pers) / APIO</b> Hindustan Steelworks Construction Ltd. P.O. Bokaro Steel City, Bokaro-827 001. Jharkhand, Ph: (06542) 240015/240138.
8.	<b>Shri N. Chandra Sekhar, Senior Executive (Pers)/ APIO</b> Hindustan Steelworks Construction Ltd. Nirman Bhawan, Dist. Durg (Chhatisgarh), Ph: (0788) 2223878
09.	<b>Shri G.S.N.Murty, Sr. Execitive (Law) / APIO</b> Hindustan Steelworks Construction Ltd. Admn. Building, P.O. Visakhapatnam Steel Plant, Visakhapatnam – 530 031, Ph: (0891) 2518294/ 2708083
10.	<b>Shri Ziaul Hassan, Advisor(Tech)/ APIO,</b> Hindustan Steelworks Construction Ltd. 3/17, 1st Floor, Vijay Khand, Gomti Nagar, Lucknow (U.P) – Phone – 0522-2991587
11.	<b>Shri Ashok Kumar, Sr P E (I/c) / APIO,</b> Hindustan Steelworks Construction Ltd. Dr. Hari Singh Gour Vishwa Vidyalaya, Sagar, M.P. Ph: 07582-265008

12.	<b>Shri Ziaul Hassan, Advisor(Tech) /APIO</b> Hindustan Steelworks Construction Ltd. 44/3, High Kasbeer Nagar, Durgakund, Varanasi – 231 005 Ph: (0542) 2315058.
13.	<b>Shri S K Verma, Head (Projects)/APIO</b> Hindustan Steelworks Construction Ltd. Land Development Bank Building, 3rd Floor, Budh Marg, Patna, Bihar – 800 001 Ph : ( 0612) 2223906/2226748
14.	<b>Shri B. Jaiswal Head (Projects)/APIO</b> Hindustan Steelworks Construction Ltd. E5 & E6 Shyamali Colony Doranda, Ranchi – 834002 Phone :- 0651 – 2413055
15.	<b>Col. V.K.Tyagi, Group Head Projects (Karnataka) / APIO</b> Hindustan Steelworks Construction Ltd. NSC Bose Building (15, M G Road, Bangalore-560 001. Ph: (080) 25588982/ 25588723
16.	<b>Shri R Manoharan, Asst Head (Proj)/ APIO</b> Hindustan Steelworks Construction Ltd. Module No. 24, Garment Complex, G- 1 Block, Sidco Industrial Estate, Guindy, Chennai – 600 032 Ph: 044 – 22500353/22500950
17.	<b>Shri A.Laha, Head (Projects) /APIO,</b> Hindustan Steelworks Construction Ltd. Ready money Terrace (3rd Floor), 167, Dr. Annie Besant Road, Worli Naka (Maharashtra) Mumbai – 400 018 Ph: 022-24934813
18.	<b>Shri Ashok Kumar Popli, Head (Projects) I/c / APIO.</b> Hindustan Steelworks Construction Ltd. Core- IV, 2 <sup>nd</sup> Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi- 110 092 Ph: 011- 2243 7593, 2243 7594
19.	<b>Shri J L Bakshi, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd , 198/5/1, Rajpur Road, Dehradun- 248 009 Ph: 09639606450
20.	<b>Col. H D Sharma, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd H/O Khangendra Nath, Pragyotish Nagar, Assam Engineering College Road, Jalukbari Guwahati- 781 014 Ph: 08811079327
21.	<b>Shri D K Chakraborty, Advisor(Tech) / APIO</b> Hindustan Steelworks Construction Ltd H/O Khangendra Nath, Pragyotish Nagar, Assam Engineering College Road, Jalukbari Guwahati- 781 014 Ph: 08811086252
22.	<b>Shri U P Mishra, Head (Proj) / APIO</b> Hindustan Steelworks Construction Ltd H/O Khangendra Nath, Pragyotish Nagar, Assam Engineering College Road, Jalukbari Guwahati- 781 014 Ph: 09431555389

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**Manual (xvii) of Section 4 (1) (b) of the Right to Information Act, 2005:-**

Such other information as may be prescribed:-

A) A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of **rupees ten** by way of cash against proper receipt or by demand draft or bankers cheque or Indian Postal Order payable to Hindustan Steelworks Construction Limited.

B) For providing the information under sub-section (1) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to Hindustan Steelworks Construction Limited at the following rates :-

- i) **Rupees two for each page** (in A-4 or A-3 size paper) created or Copied;
- ii) Actual charge or cost price of a copy in larger size paper;
- iii) Actual cost or price for samples or models; and
- iv) for inspection of records, no fee for the first hour; and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.

C) For providing the information under sub-section (5) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to Hindustan Steelworks Construction Limited at the following rates :

- i) For information provided in compact disc (CD) rupees **Fifty only per Compact disc** and
- ii) For information provided in printed form at the price fixed for such publication or **rupees two per page or photocopy** for extracts from the publication.

